

Tax Assistant

Description

- Analyze and review the audited accounts from a tax viewpoint.
- Prepare tax computation based on provisions of the Income Tax Act 1967 for companies, partnership, sole-proprietors and individuals.
- Prepare the Income Tax Forms and other relevant documents.
- Attend to correspondence from Inland Revenue Board & etc.

Qualifications

- Pursuing degree in accountancy.
- Computer literate.
- Good personality and positive working attitude.

Hiring Organization

PCCO Tax Services Sdn Bhd

Employment Type

Full-Time

Job Location

No 17, Jalan Ipoh Kecil, Kuala Lumpur

Working Hours

9:00 AM – 5:30 PM